



# City of Stow

# Summer Sunset Blast

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**Saturday & Sunday**  
**September 5 & 6, 2026**  
**5:00 pm – 10:00 pm both days!**  
**Silver Springs Park**

## **Non-Food Vendor Booth Agreement, Guidelines and Information**

For information on Food Vendor Agreements, please contact us at [Parks@stowohio.gov](mailto:Parks@stowohio.gov)

For more information, email Chris Sheridan at [Christine.sheridan@stowohio.gov](mailto:Christine.sheridan@stowohio.gov)

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The City of Stow will host the Eighteenth Annual Stow Summer Sunset Blast event on Saturday & Sunday, September 5 & 6, 2026 from 5:00 pm to 10:00 pm at Silver Springs Park. There will be musical entertainment, children's games and inflatables, food, beer, fun, and most important – fireworks!! This is a free event that is open to the entire community.

*NOTE: In the event of inclement weather on Sunday, Stow Summer Sunset Blast may cancel that day and add an additional day on Monday, September 7 from 5pm – 10pm. This is only in the event of serious inclement weather. The decision will be made by the Summer Sunset Blast Committee, in accordance with Stow Safety Forces Event Emergency Response and Incident Action Plan.*

### **NON-FOOD Vendor Agreements**

The City of Stow is now accepting agreements from entities who have indicated their intent to be a non-food vendor at the event.

The Summer Sunset Blast Committee is committed to offering attendees activities that are fun, festive, and engaging. To support this goal, all non-food vendors are required to provide something more than informational materials. Each booth must include a simple contest, promotion, or hands-on activity that encourages attendees to stop, engage, and participate.

### **Payment Required**

The Summer Sunset Blast Committee will review all submitted non-food vendor agreements. In an attempt to balance out the activity and other offerings, all non-food vendors may not be accepted, or may be accepted with a revised activity. Due to the high interest in this event, non-food Vendor Agreements received by the City of Stow without payment of vendor fee will not be accepted.

**Agreement Deadline:** Friday, July 24, 2026, or until all spots are full. Payment will secure your spot.

**Send to:** Summer Sunset Blast 3760 Darrow Road, Stow OH 44224 or register as a vendor online at [StowOhio.RecDesk.com](http://StowOhio.RecDesk.com)

### **NON-FOOD Vendor Fee:**

- \$250.00 - For-profit business non-food vendors for one booth space.
- \$100.00 – Not-for-profit Community organizations for one booth space

### **We Provide Onsite:**

- 1 (one) space under a tent - 10' wide x 10' deep or negotiated area. Non-food Vendors who have their own tent, canopy, or other vending space (10'x10') will be accommodated upon approval of the Summer Sunset Blast Committee. The committee will designate your space on the event site. No vendor shall change their designated space.
- 1 (one) 8' x 3' table, 2 (two) metal, folding chairs
- Tent lighting
- Trash disposal

### **NON-FOOD Vendor Provides:**

- All participating vendors must have a professional presentation.
- Vendors must operate from 5:00pm to 10:00pm both Saturday & Sunday.
- If using electric provided, vendor must provide their own outdoor heavy duty 50' extension cords that meet current electrical standards. **THIS IS A MUST!**

### **Merchandise, Selling & Restrictions**

- The committee reserves the right to approve all items that will be sold or distributed by non-food vendors. Each non-food vendor **MUST** list all items to be sold or given away in this agreement.
- The committee requires vendors to sell items that will be fun, festive and desired by event attendees. Items must be legal, in good taste, and keeping with the spirit of the event, not offensive to community standards, and must be reasonably priced.
- No regulated merchandise such as alcohol may be sold or given away.
- If, during the course of the event, items are brought in that are deemed inappropriate, the booth will be closed and no fees will be refunded.
- Registered vendors **MAY** sell, but **NOT** give away, items that other registered vendors are selling, providing prior approval from the Summer Sunset Blast Committee.
- No vendors are permitted into the event unless they are a registered vendor.
- Registered vendors must not encroach upon, sell in front of, or otherwise solicit customers in the area of other registered vendors' booth space.
- No vendor booth substitutions are accepted without the consent, in writing, of the Sunset Blast Committee. That which is stated in this agreement as the intended use for the space, and thus accepted by the committee, is deemed the **ACCEPTED** use.

### **Payment Policy:**

- City of Stow will process applicant's payment upon acceptance to Summer Sunset Blast.
- Make checks payable to **City of Stow**. A \$10.00 fee is assessed for returned checks.
- Registration and credit card payment can be completed online at [www.stowohio.recdesk.com](http://www.stowohio.recdesk.com)

### **Insurance/Licenses:**

- Vendors shall obtain all necessary permits and/or licenses, if applicable to the vendor's activity.
- Vendor is responsible for any and all personal property insurance and liability insurance and must show proof of coverage upon application.
- By committing to a booth herein, vendor agrees to indemnify the City of Stow, its officers, employees and representatives for all causes of action that may arise as a result of the applicant's operation of a booth at Summer Sunset Blast.
- Vendor, by committing to a booth, herein agrees to completely hold the City of Stow harmless from all losses that it may suffer including injury to applicant and its employees and agents, and to applicant's property. Vendor assumes all risk.

### **Refund Policy:**

- Should a vendor withdraw from the event, no refunds will be available as all funds are committed to the production, promotion and marketing of Summer Sunset Blast.
- No vendor booth substitutions are accepted without the consent, in writing, of the Sunset Blast Committee. That which is stated in this agreement as the intended use for the space and thus accepted by the committee is deemed the accepted use.

### **Check- In/Set-up**

- Friday, September 4 from 12:00pm until 3:00pm and Saturday, September 5 from 3:00pm until 4:30pm. This is when staff will be available to assist you.
- Information regarding designated booth space, parking areas and parking passes for vendors will be provided prior to the event.

### **Take-Down/Clean-Up**

- All vendors **MUST** stay the full length of the event start and end times. All vendors **MUST** clean up their booth area before leaving. Booths shall be returned to the same condition as given to vendor. If vendor fails to clean booth area as required, vendor will be responsible for charges incurred by the City of Stow for clean-up.

## Non-Food Vendor Agreement

<b>Contact Name</b>			
<b>Business or Organization Name</b>			
<b>Mailing Address</b>			
<b>Phone</b>		<b>Cell Phone</b>	
<b>Email</b>			
<b>Website</b>			

The Summer Sunset Blast Committee strives to provide event attendees with an array of activities that are fun, festive and reasonably priced. On the flipside, we strive to provide vendors who have committed to the event the opportunity to profit from their participation in the event. This requires us to scrutinize all items being sold or given away and eliminate an abundance of duplication of offerings. For these reasons, we need detailed descriptive information on your booth activity. If you have questions about this, please contact Chris Sheridan at Christine.sheridan@stowohio.gov, 330.689.5156.

<b>Items you plan to sell:</b>	
<b>Items you plan to give away:</b>	
<b>NEW for 2026 - Contest, promotion, or hands-on activity you will provide (This is a vendor requirement):</b>	
<b>Please check items you will need:</b>	
Tent coverage <input type="checkbox"/> Electric Hookup <input type="checkbox"/>	
<b>Name:</b>	<b>Date:</b>
<b>Signature:</b>	<b>Date:</b>
<p>I am authorized to represent the above designated business/entity and have read the Non-Food Vendor Booth guidelines, and I agree to abide by all regulations stated or amended by the Summer Sunset Blast Committee. I have enclosed the vendor booth fee.</p>	